

MIMAR SINAN FINE ARTS UNIVERSITY
DIRECTIVE OF ADMISSION OF STUDENTS FROM ABROAD TO ASSOCIATE
DEGREE AND UNDERGRADUATE PROGRAMMES

PART ONE
Objective, Content, Legal Basis and Definitions

Objective

ARTICLE 1 - (1) The objective of this directive is to determine the guidelines regarding the admittance of students from abroad to the associate degree and undergraduate programmes affiliated with Mimar Sinan Fine Arts University.

Content

ARTICLE 2 - (1) This directive involves the terms and provisions concerning the application and registration-admittance of students from abroad to Mimar Sinan Fine Arts University.

Legal Basis

ARTICLE 3 - (1) This directive has been written on the basis of “Rules Governing Admission of Students from Abroad” issued by the Council of Higher Education as per article 14/f of the Law no. 6287 and the Mimar Sinan Fine Arts University Academic Directive of Associate and Undergraduate Degree published in the official gazette dated 01.07.2017 and numbered 30111, and Mimar Sinan Fine Arts University Istanbul State Conservatory Academic Directive of Preparation and Undergraduate Degree published in the official gazette dated 21.07.2017 and numbered 30130.

Definitions

ARTICLE 4 - (1) Mentioned in this directive, the following indicates;

- a) Student Candidate: Students from abroad who apply to the units affiliated with Mimar Sinan Fine Arts University,
- b) Academic Unit: Faculties, conservatory, college, vocational school of higher education, departments and academic units directly under the Rectorate,
- c) MSFAU: Mimar Sinan Fine Arts University,
- ç) Related Administrative Committee: The administrative committees of the faculties of Mimar Sinan Fine Arts University, the conservatory administrative committee in Istanbul State Conservatory, the college administrative committee in colleges, the vocational school administrative committee in the vocational school of higher education,
- d) Programme: Associate degree and undergraduate programmes,
- e) Senate: The Senate of Mimar Sinan Fine Arts University,
- f) University: Mimar Sinan Fine Arts University,
- g) University Administrative Committee: Mimar Sinan Fine Arts University Administrative Committee.

PART TWO General Principles

General Principles

ARTICLE 5 - (1) The quotas for students from abroad of associate degree and undergraduate programmes that are affiliated with the university is determined each year via the relevant resolution of the administrative committee with the suggestion of the department/programme head of the related academic unit. The determined quotas are presented to the Council of Higher Education following their approval by the Senate.

ARTICLE 6 - (1) The university is free in its decision whether to fill the quotas or not. Quotas cannot be transferred between programmes.

ARTICLE 7 - (1) The candidates to be accepted as students from abroad are able to apply to maximum three programmes. The preference form is included in the directive annex. (Annex 1)

ARTICLE 8 - (1) The University Administrative Board determines the demand between the minimum and maximum amounts of the tuition fee to be taken from the students from abroad, which is determined by the Ministerial Cabinet every year. The tuition fee to be collected from students who are registered within the quota for students from abroad is determined by the University Administrative Board in accordance with the “Presidential Decision on the Determination of Contributions to Current Service Costs in Higher Education Institutions and Tuition Fees”; it should not be less than three times the student contribution fee and tuition fee determined in tables (I) and (II), and it should not be more than five times the current service cost.

PART THREE Application

Terms of Application

ARTICLE 9 - (1) From the student candidates from abroad, who are seniors or graduates, the applications of those who possess the “Certificate of Equivalence” from the Ministry of Education or the Turkish Embassy in their countries (regarding the equivalence to the Turkish high schools) are accepted to the programmes announced by the University.

(2) Provided that they are seniors or graduates;

a) Students with foreign nationality,

b) Students who were Turkish citizens by birth but ceased to be a citizen by the courtesy of the Ministry of Interior and those who certify that they hold the official document (blue card) upon their request (in article 7 of the Turkish Citizenship Law no. 5901, there is the provision “(1) A child born to a Turkish mother or through a Turkish father within the unity of marriage either in Turkey or abroad is a Turkish citizen.” and it is beneficial to review the Turkish Citizenship Law for those who will apply for the student from abroad admission quotas.),

c) Foreign nationals who have taken Turkish citizenship, and dual citizens within this context,

ç) Turkish citizens who completed the entire high school education abroad (except in TRNC),

d) TRNC citizens who reside in TRNC and complete their high school education in TRNC and who have taken the GCE AL exam and those who enrolled in high schools abroad (except in Turkey) between 2005-2010 and who have taken/will take the GCE AL exam,

e) Students who possess the minimum scores from the exams listed in the attachment to the directive,

are accepted for the application.

(3) Candidates whose applications are not accepted are:

a) Turkish citizens who complete their entire high school education in Turkey or in TRNC,

b) TRNC citizens (excluding those who complete their high school education in TRNC and who have taken the GCE AL exam and those who enrolled in high schools abroad [except in Turkey] between 2005-2010 and who have taken/will take the GCE AL exam),

c) Dual nationality applicants who have not completed the entire high school education abroad except in TRNC and whose first nationality is Turkish by birth,

ç) Candidates who hold dual nationality one of which is TRNC (excluding those who complete their high school education in TRNC and who have taken the GCE AL exam and those who enrolled in high schools abroad [except in Turkey] between 2005-2010 and who have taken/will take the GCE AL exam),

d) Turkish citizens or dual-nationality candidates whose first nationality is Turkish by birth and who studied in foreign schools in Turkey or in schools within the context of embassies in Turkey.

e) Candidates who received a punishment of dismissal from the higher education institute they are enrolled in due to disciplinary punishment.

(4) The right to request additional conditions from students with foreign nationality within the context of the directive during the application, acceptance and registration processes is reserved by the Institution.

Application Process

ARTICLE 10 – (1) Applications are made between the dates announced by MSFAU in the academic calendar.

(2) All of the documents for application specified in the announcement must be fully presented.

Exams and Minimum Eligibility Scores Accepted

ARTICLE 11 – (1) The list of national and/or international exams and minimum eligibility scores required according to the type of the programme applied to by the student candidates can be found in ATTACHMENT – 1.

(2) The validity period for exams with university entrance status (SAT etc) is 2 (two) years.

(3) Exams with high school graduation status are nonexpiry. (ABITUR etc.)

(4) Candidates applying to the programmes affiliated with the Faculty of Fine Arts or Istanbul State Conservatory are expected to succeed in the special talent examinations done by the related academic unit, apart from the exams mentioned above. The conditions related to the special talent examination are defined by the Senate.

(5) The validity of the Central University Entrance Exam held by the Azerbaijan TQDK is 2 (two) years.

Required Documents for Application

ARTICLE 12 – (1) Documents specified below must be admitted fully and in the manner specified in the announcement.

- a) The original of the high school diploma of the candidates who possess the document, its photocopy and its certified copy from the Turkish authorities,
- b) For the candidates who have not yet received their high school diploma, an official document by the institution they study in declaring the date of graduation,
- c) The original of the documentation of high school graduation GPA,
- ç) The originals and copies of the documents for exams/diplomas that are required for application,
- d) The additional documents that are declared in the application announcement and are specific to the programmes applied,
- e) The original of the passport and the photocopy of the pages with personal information and photo, (As requested by the Council of Higher Education’s written announcement dated 06.11.2020 and numbered 71226, the entrances to and exits from the country where the diploma is issued are checked. If the time of stay in the related country does not prove that the higher education is taken formally in the referred country, these diplomas are not accepted for application to programmes accepting students from abroad in certain quotas.)
- f) Two biometric portrait photographs compliant to ICAO standards taken of the candidate frontally in the last six months in a manner that leaves the face visible and easily recognizable,
- g) The Application Form to be given to the candidates by the University during pre-registration. It should show that 3 (three) departments of choice at most is listed in order (such as first, second) out of the 9 (nine) departments written in the preference part of the form.

(2) Translation of the documentation of foreign language proficiency by a certified translator must be submitted alongside the original documents.

(3) The right to request additional documents from students with foreign nationality within the context of the directive during the application, acceptance and registration processes is reserved by the Institution.

PART FOUR

Evaluation and Registration

The Right of Evaluation and Registration

ARTICLE 13 – (1) The applications of the candidates are pre-assessed by a committee including a minimum of one representative approved by the Rectorship from the related academic units admitting students from abroad.

(2) The commission evaluates the applications on the basis of the applicant’s success in national/international examinations, diploma grade and the position of their graduation

schools in national and international rankings.

(3) The list of candidates are forwarded to the related academic units based on the results of the preliminary evaluation.

(4) In addition to the examinations listed in the attachment, the departments or programmes of the academic units have the right to have an interview with the candidates if the commission requires it.

(5) For programmes in which admittance is through special talent examination, assessment is carried out by the related deans and head offices.

(6) The evaluations of special talent examinations and interviews are forwarded to the commission by the related commissions. The evaluation results are announced by the committee.

Candidates who are successful in the final evaluation acquire the right for registration.

Registration

ARTICLE 14 – (1) Candidates eligible to being a student complete their registration within the time period announced in the academic calendar by MSFAU.

(2) Following documents are required for registration:

a) The original of the high school diploma, its photocopy and its certified copy from the Turkish authorities,

b) The original and the copy of the documentation for exams/diplomas required for registration (indicated in Attachment 1) and if the document is in foreign language, its translation by a certified translator,

c) The original of the passport and the photocopy of the pages with personal information and photo,

ç) Bank receipt showing that the contribution fee is paid,

d) Student Visa to be taken from the Embassy or Consulate of the Republic of Turkey,

e) 6 portrait photos,

f) Foreign Language and Turkish proficiency certificate if available,

g) Documentation of health insurance for the period of education,

ğ) Documents proving the amount of financial security determined by the University Administrative Committee.

(3) It is obligatory for students from abroad accepted for undergraduate studies to enrol in the first semester in which they are accepted to the programme.

(4) In order to be registered, students either have to have a visa annotated for study or possess the status of foreigners not to be asked for student visa in the framework determined by the General Directorate of Security.

(5) It is obligatory during the registration process to submit all documents required for registration fully.

(6) From the candidates eligible for registration, those who do not register or submit the required documents within the announced registration period are considered to lose the right to register.

(7) Is it obligatory for foreign students accepted through registration to get the residence permit given by the lawful authorities of the Ministry of Interior in the scope of the

provisions of Law No 6458 on Foreigners and International Protection to be able to reside in Turkey for education.

Final Registration

ARTICLE 15 – (1) Is it obligatory for candidates eligible for registration to submit a documentation with a minimum of C1 concerning their Turkish language level issued by our University’s Continuous Education Application and Research Centre (SEM), Yunus Emre Institute or by the Turkish Qualification Examinations organized by universities within the first 25% of university success ratings. The list of universities from which Turkish Qualification Tests will be accepted are announced every year on the web page.

(2) Eligible candidates who cannot satisfy this condition are considered on leave to study Turkish for one (1) year upon registration. In case of failing to achieve competence in Turkish during this time, they are granted an extension of one year. If they are not able to submit a document of C1 level Turkish at the end of the extension period, final registration is not realized, and they are disenrolled.

PART FIVE

Miscellaneous and Final Provisions

Conditions for which provisions do not exist in this Directive

ARTICLE 16 – (1) In conditions for which provisions do not exist in this Directive, University Academic Regulations, the regulations of the provisions of other related legislations, Council of Higher Education, Senate, and the resolutions of University Administrative Committee and related boards apply.

Validity

ARTICLE 17 – (1) This Directive is effective through the approval granted by the University Senate’s meeting dated 15/06/2021 and numbered 11/4.

Annulment

ARTICLE 18 – (1) In the scope of this Directive, all directives prepared by related units prior to the Senate’s meeting that is referred to in Article 17 of this Directive are annulled.

Implementation

ARTICLE 19 – (1) This Directive is implemented by the Rector of Mimar Sinan Fine Arts University.

Attachment 1 : Accepted exams, validity period and grades

Table 1. Accepted Exams

Accepted National/International Exam/Diploma	Validity Period	Grade Minimum
*SAT (ScolasticAssesment Test) exam	Two years	Specified according to the faculties in Table 2.
ACT (American CollegeTesting) exam	Non-expiring	Specified according to the faculties in Table 2.
GCE (General Certificate Education) exam	Non-expiring	Specified according to the faculties in Table 2.
French Baccalaureate (Only the one from the French Ministry of Education is accepted.)	Non-expiring	Specified according to the faculties in Table 2.
ABİTUR (German Baccalaureate) exam	Non-expiring	Specified according to the faculties in Table 2.
MATURA exam	Non-expiring	Specified according to the faculties in Table 2.
IB-International Baccalaureate exam	Non-expiring	Specified according to the faculties in Table 2.
Central University Entrance Exam held by the Azerbaijan TQDK	Two years	Specified according to the faculties in Table 2.
International science olympics TÜBİTAK recognizes and takes part in	Non-expiring	Possession of gold, silver and bronze medals
YKS and TYT exams (Higher Education Institutions Examination and Basic Proficiency Test)	One year	To have received the base score of the previous year in YKS and TYT in the score type of the applied programme
YÖS (The University Entrance Exam for International or Overseas Students)	One year	Considering the academic success ranking list of the universities on the “Urapcenter” website, it is decided to accept the YÖS exams, which are the verification codes of the state universities that are in the top 25%. The list is updated every year and announced on our website. The appropriate scores according to the academic units are given in Table 2.

Academic Unit	SAT	ACT	GCE	French Baccalaureate	Abitur	Matura	IB	Central University Entrance Exam held by Azerbaijan TQDK	YÖS	TÜBİTAK/ BİDEB
Faculty of Fine Arts	CTV, Textile and Fashion, Stage Decoration, Graph. Design, Ceramics and Glass, Photography, GTA, Cons. and Res. of Art Works; "Math" and "Evidence-Based Reading, Writing and Language" 1200/1600; Painting; "Math" and "Evidence-Based Reading, Writing and Language" 800/1600 Sculpture; "Math" and "Evidence-Based Reading, Writing and Language" 400/1600	CTV; 30 <, Cons. and Res. of Art Works.; 24, Graphic Des.; Composite Score 25<, Other Departments; 22	CTV; at least one being programme-related 2 A<, Graf.Tas.; At least B grade (70-79%) from A Level (A Level) courses in 3 three subjects, at least one of which is related to the programme Other Departments; Level A in a minimum of 3 subject areas at least one of which is related to the programme applied.	CTV, Cons. and Res. of Art Works and Graphic Design; 16, Other Departments; 14	CTV; 2,3 >, Graph.Des.; 2,5> (max.1, min. 6), Other Departments; 3	Cons. and Res. Of Art Works 3, CTV 2,3 >, Graph.Des. 1-2> (max.1, min. 6), Other Departments; 2	CTV 35<, Cons. and Res. of Art W.30<, Graph. Des. 32/45 (1 lesson must be related to the field applied) Other Departments; 30	All Departments; Not accepted CTV 90 <, Other Departments; 65 and above	CTV, Painting, Graphic, Stage Decoration; being awarded with gold, silver and bronze medals Other Departments; not accepted
Faculty of Architecture	All Departments; "Math" and "Evidence-Based Reading, Writing and Language" 1300/1600, "Math" minimum of 680 points of 800	All Departments; 24	All Departments; Level A in a minimum of 3 subject areas at least one of which is related to the programme applied (80% +)	All Departments; 16	All Departments; 2	All Departments; 2	All Departments; 33	All Departments; 650	All Departments; 90	All Departments; Not accepted
Faculty of Science and Letters	Archeology, Philosophy, Physics, Art History, History, Turkish Lang. and Lit., Sociology "Math" and "Evidence-Based Reading, Writing and Language" 1200/1600 Statistics; "Math" and "Evidence-Based Reading, Writing and Language" 1000/1600 Mathematics; "Math" and "Evidence-Based Reading, Writing and Language" 1100/1600	Maths; A minimum score of 22 on the Mathematics section and a minimum score of 22 on the average result score of ACT Other Departments; 24	Maths; A in Mathematics (Math), min. B in other two fields Other Departments; Level A in a minimum of 3 subject areas, at least one of which is related to the program applied	Maths; 12 Other Departments; 16	Maths; scores between 1-3 Other Departments; 2	Maths; scores between 1-3 Other Departments; 2	All Departments; 30	Maths; 500 points Other Departments; Not accepted.	All Departments; 75<	Maths: Being awarded with Gold, silver or bronze medals in international science olympics recognized and participated by TÜBİTAK in the last 3 years Other Departments; Not accepted

Istanbul State Conservatory	<p>“Math” and “Evidence-Based Reading, Writing and Language”</p> <p>Modern Dance and Ballet; minimum of 800/1600,</p> <p>Theatre; minimum of 1250/1600,</p> <p>Opera; min. of 550/1600</p> <p>Music departments; 800/1600,</p> <p>Musicology;1000/1600</p>	22	Level A in a minimum of 3 subject areas at least one of which is related to the programme applied	14	3	3	28	Minimum 200 points	65<	Not accepted
Vocational School of Preservation and Repair of Movable Cultural Assets	<p>“Math” and “Evidence-Based Reading, Writing and Language”</p> <p>1200/1600, “Math” minimum 700/800</p>	24	Level A in a minimum of 3 subject areas at least one of which is related to the programme applied	16	3	3	30<	Not accepted	90<	Not accepted
Vocational School of Higher Education	<p>All Departments;</p> <p>“Math” and “Evidence-Based Reading, Writing and Language”</p> <p>1100/1600</p>	22	Level A in a minimum of 3 subject areas at least one of which is related to the programme applied	12	3	3	28	Minimum 400 points out of 700 points, provided that it is in the field (Specialization Group) related to the programme applied for.	75<	Not accepted