

MIMAR SINAN FINE ARTS UNIVERSITY
DIRECTIVE OF ADMISSION OF STUDENTS FROM ABROAD and/or FOREIGN
NATIONALS TO ASSOCIATE DEGREE AND UNDERGRADUATE PROGRAMMES

PART ONE
Objective, Content, Legal Basis and Definitions

Objective

ARTICLE 1 - (1) The objective of this directive is to determine the guidelines regarding the admittance of students from abroad and/or foreign nationals to the associate degree and undergraduate programmes affiliated with Mimar Sinan Fine Arts University.

Content

ARTICLE 2 - (1) This directive involves the terms and provisions concerning the application and registration-admittance of students from abroad and/or foreign nationals to Mimar Sinan Fine Arts University.

Legal Basis

ARTICLE 3 - (1) This directive has been written on the basis of “Rules Governing Admission of Students from Abroad” issued by the Council of Higher Education as per article 14/f of the Law no. 6287 and the Mimar Sinan Fine Arts University Academic Directive of Associate and Undergraduate Degree published in the official gazette dated 01.07.2017 and numbered 30111, and Mimar Sinan Fine Arts University Istanbul State Conservatory Academic Directive of Preparation and Undergraduate Degree published in the official gazette dated 21.07.2017 and numbered 30130.

Definitions

ARTICLE 4 - (1) Mentioned in this directive, the following indicates;

- a) Student Candidate: Students from abroad and/or foreign nationals who apply to the units affiliated with Mimar Sinan Fine Arts University,
- b) Academic Unit: Faculties, conservatory, college, vocational school of higher education, departments and academic units directly under the Rectorate,
- c) MSFAU: Mimar Sinan Fine Arts University,
- d) Related Administrative Committee: The administrative committees of the faculties of Mimar Sinan Fine Arts University, the conservatory administrative committee in Istanbul State Conservatory, the college administrative committee in colleges, the vocational school administrative committee in the vocational school of higher education,
- e) Programme: Associate degree and undergraduate programmes,
- f) Senate: The Senate of Mimar Sinan Fine Arts University,
- g) University: Mimar Sinan Fine Arts University,
- h) University Administrative Committee: Mimar Sinan Fine Arts University Administrative Committee.

PART TWO

General Principles

General Principles

ARTICLE 5 - (1) The quotas for students from abroad of associate degree and undergraduate programmes that are affiliated with the university is determined each year via the relevant resolution of the administrative committee with the suggestion of the department/programme head of the related academic unit. The determined quotas are presented to the Council of Higher Education following their approval by the Senate.

ARTICLE 6 - (1) The university is free in its decision whether to fill the quotas or not. Quotas cannot be transferred between programmes.

ARTICLE 7 - (1) The candidates to be accepted as students from abroad and/or foreign nationals are able to apply to maximum three programmes.

ARTICLE 8 - (1) The University Administrative Board determines the demand between the minimum and maximum amounts of the tuition fee to be taken from the students from abroad, which is determined by the Ministerial Cabinet every year. The tuition fee to be collected from students who are registered within the quota for students from abroad is determined by the University Administrative Board in accordance with the “Presidential Decision on the Determination of Contributions to Current Service Costs in Higher Education Institutions and Tuition Fees”; it should not be less than three times the student contribution fee and tuition fee determined in tables (I) and (II), and it should not be more than five times the current service cost.

PART THREE

Application

Terms of Application

ARTICLE 9 - (1) From the student candidates from abroad and/or foreign nationals, who are seniors or graduates, the applications of those who possess the “Certificate of Equivalence” from the Ministry of Education or the Turkish Embassy in their countries (regarding the equivalence to the Turkish high schools) are accepted to the programmes announced by the University.

(2) Provided that they are seniors or graduates;

a) Students with foreign nationality,

b) Students who were Turkish citizens by birth but ceased to be a citizen by the courtesy of the Ministry of Interior and those who certify that they hold the official document (blue card) upon their request (in article 7 of the Turkish Citizenship Law no. 5901, there is the provision “(1) A child born to a Turkish mother or through a Turkish father within the unity of marriage either in Türkiye or abroad is a Turkish citizen.” and it is beneficial to review the Turkish Citizenship Law for those who will apply for the student from abroad admission quotas.),

c) Those who have completed all their secondary education abroad, except for the TRNC, and those foreign nationals with double nationality and dual citizenship including Turkish citizenship acquired later,

d) Those who are Turkish citizens and those who have completed all their secondary education in a foreign country except the TRNC,

e) TRNC citizens who reside in TRNC and complete their high school education in TRNC and who have taken the GCE AL exam and those who enrolled in high schools abroad (except in Türkiye) between 2005-2010 and who have taken/will take the GCE AL exam,

e) Students who possess the minimum scores from the exams listed in the attachment to the directive,

are accepted for the application.

(3) Situations that prevent the acceptance of the application;

a) Turkish citizens who complete their entire high school education in Türkiye or in TRNC,

b) TRNC citizens (excluding those who complete their high school education in TRNC and who have taken the GCE AL exam and those who enrolled in high schools abroad [except in Türkiye] between 2005-2010 and who have taken/will take the GCE AL exam),

c) Dual nationality applicants who have not completed the entire high school education abroad and whose first nationality is Turkish by birth,

d) Candidates who hold dual nationality one of which is TRNC (excluding those who complete their high school education in TRNC and who have taken the GCE AL exam and those who enrolled in high schools abroad [except in Türkiye] between 2005-2010 and who have taken/will take the GCE AL exam),

e) Students with Turkish or dual citizenship who study at schools located within the embassies in Türkiye and foreign high schools located in Türkiye,

f) Candidates who received a punishment of dismissal from the higher education institute they are enrolled in due to disciplinary punishment.

(4) The right to request additional conditions from students with foreign nationality within the context of the directive during the application, acceptance and registration processes is reserved by the Institution.

Application Process

ARTICLE 10 – (1) Applications are made between the dates announced by MSFAU in the academic calendar.

(2) All of the documents for application specified in the announcement must be fully presented.

Exams and Minimum Eligibility Scores Accepted

ARTICLE 11 – (1) The list of national and/or international exams, minimum eligibility scores and validity periods that are required according to the type of the programme applied to by the student candidates can be found in ATTACHMENT – 1.

(2) The validity period for exams with university entrance status (SAT etc) is 2 (two) years.

(3) Exams with high school graduation status are nonexpiry. (ABITUR etc.)

(4) Candidates applying to the programmes affiliated with the Faculty of Fine Arts or Istanbul State Conservatory are expected to succeed in the special talent examinations done by the related academic unit, apart from the exams mentioned above. The conditions related to the special talent examination are defined by the Senate.

(5) The validity of the Central University Entrance Exam held by the Azerbaijan TQDK is 2 (two) years.

Required Documents for Application
ARTICLE 12 – (1) Documents specified below must be admitted fully and in the manner specified in the announcement.

a) The original of the high school diploma of the candidates who possess the document, its photocopy and its certified copy from the Turkish authorities,

b) For the candidates who have not yet received their high school diploma, an official document by the institution they study in declaring the date of graduation (the equivalence of the documents should be approved by the Authorities of the Republic of Türkiye),

c) The original of the documentation of high school graduation GPA,

d) The originals and copies of the documents for exams/diplomas that are required for application,

e) The additional documents that are declared in the application announcement and are specific to the programmes applied,

f) Two biometric passport photographs of the candidate taken from the front with a clear face that allows easy recognition, in accordance with ICAO standards, within the last six months,

f) Two biometric portrait photographs compliant to ICAO standards taken of the candidate frontally in the last six months in a manner that leaves the face visible and easily recognizable,

g) The Application Form to be given to the candidates by the University during pre-registration. It should show that 3 (three) departments of choice at most is listed in order (such as first, second) out of the 9 (nine) departments written in the preference part of the form.

(2) Translation of the documentation of foreign language proficiency by a certified translator must be submitted alongside the original documents.

(3) The right to request additional documents from students with foreign nationality within the context of the directive during the application, acceptance and registration processes is reserved by the Institution.

PART FOUR

Evaluation and Registration

The Right of Evaluation and Registration

ARTICLE 13 – (1) The applications of the candidates are pre-assessed by a committee including a minimum of one representative approved by the Rectorship from the related academic units admitting students from abroad and/or foreign nationals.

(2) The commission evaluates the applications on the basis of the applicant's success in national/international examinations, diploma grade and the position of their graduation schools in national and international rankings.

(3) The list of candidates is forwarded to the related academic units based on the results of the preliminary evaluation.

(4) Candidates may be interviewed in addition to the exams specified in the attached list if deemed necessary by the Commission

(5) For programmes in which admittance is through special talent examination, assessment is carried out by the related deans and head offices.

(6) The evaluations of special talent examinations are forwarded to the commission by the related commissions. The evaluation results are announced by the committee.

Candidates who are successful in the final evaluation acquire the right for registration.

Registration

ARTICLE 14 – (1) Candidates eligible to being a student complete their registration within the time period announced in the academic calendar by MSFAU.

(2) Following documents are required for registration:

a) The original of the high school diploma, its photocopy and its certified copy from the Turkish authorities,

b) The original and the copy of the documentation for exams/diplomas required for registration (indicated in Attachment 1) and if the document is in foreign language, its translation by a certified translator,

c) The original of the passport and the photocopy of the pages with personal information and photo,

d) Bank receipt showing that the contribution fee is paid,

e) Student Visa to be taken from the Embassy or Consulate of the Republic of Türkiye,

f) 6 portrait photos,

g) Turkish proficiency certificate,

h) Documentation of health insurance for the period of education,

i) Documents proving the amount of financial security determined by the University Administrative Committee.

(3) It is obligatory for students from abroad and/or foreign nationals accepted for undergraduate studies to enrol in the first semester in which they are accepted to the programme.

(4) In order to be registered, students either have to have a visa annotated for study or possess the status of foreigners not to be asked for student visa in the framework determined by the General Directorate of Security.

(5) It is obligatory during the registration process to submit all documents required for registration fully.

(6) From the candidates eligible for registration, those who do not register or submit the required documents within the announced registration period are considered to lose the right to register.

(7) Is it obligatory for foreign students accepted through registration to get the residence permit given by the lawful authorities of the Ministry of Interior in the scope of the provisions of Law No 6458 on Foreigners and International Protection to be able to reside in Türkiye for education.

Certificate of Proficiency in Turkish

ARTICLE 15 – (1) Is it obligatory for candidates eligible for registration to submit a documentation with a minimum of C1 concerning their Turkish language level issued by our University’s Continuous Education Application and Research Centre (SEM), Yunus Emre Institute or by the Turkish Qualification Examinations organized by state universities within the first 25% of university success ratings. The list of universities from which Turkish Qualification Tests will be accepted are announced every year on the web page.

(2) Eligible candidates who cannot satisfy this condition are considered on leave to study Turkish for one (1) year upon registration. In case of failing to achieve competence in Turkish during this time, they are granted an extension of one year. If they are not able to submit a document of C1 level Turkish at the end of the extension period, and they are deregistered.

PART FIVE

Miscellaneous and Final Provisions

Conditions for which provisions do not exist in this Directive

ARTICLE 16 – (1) In conditions for which provisions do not exist in this Directive, University Academic Regulations, the regulations of the provisions of other related legislations, Council of Higher Education, Senate, and the resolutions of University Administrative Committee and related boards apply.

Validity

ARTICLE 17 – (1) This Directive is effective through the approval granted by the University Senate’s meeting dated 30/12/2022 and numbered 34/01.

Annulment

ARTICLE 18 – (1) The directives prior to the Senate decision dated 30/12/2022 and numbered 34/01 have been annulled.

Implementation

ARTICLE 19 – (1) This Directive is implemented by the Rector of Mimar Sinan Fine Arts University.

Attachment 1 : Accepted exams, validity period and grades

Table 1. Accepted Exams

Accepted National/International Exam/Diploma	Validity Period	Grade Minimum
*SAT (Scolastic Assesment Test) exam	Two years	Specified in Table 2 according to the faculties.
ACT (American College Testing) exam	Non-expiring	Specified in Table 2 according to the faculties.
GCE (General Certificate Education) exam	Non-expiring	Specified in Table 2 according to the faculties.
French Bacculaureate (Only the one from the French Ministry of Education is accepted.)	Non-expiring	Specified in Table 2 according to the faculties.
ABİTUR (German Bacculaureate) exam	Non-expiring	Specified in Table 2 according to the faculties.
MATURA exam	Non-expiring	Specified in Table 2 according to the faculties.
IB-International Bacculaureate exam	Non-expiring	Specified in Table 2 according to the faculties.
Central University Entrance Exam held by the Azerbaijan TQDK	Two years	Specified in Table 2 according to the faculties.
International science olympics TÜBİTAK recognizes and takes part in	Non-expiring	Possesion of gold, silver and bronze medals
TR-YÖS (The University Entrance Exam for International or Overseas Students)	One year	Specified in Table 2 according to the Academic Units.

Academic Unit	SAT	ACT	GCE	French Baccalaureate	Abitur	Matura (Max 1-Min 6)	Matura (Max 5-Min1)	IB	Central University Entrance Exam held by Azerbaijan TQDK	TR-YÖS	TÜBİTAK/ BİDEB
Faculty of Fine Arts	CTV, Textile and Fashion, Stage Decor, Graphic Design, Ceramics and Glass, GTS, Conservation and Restoration of Art Works, Photography, Painting; "Math" and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) 1200/1600 Sculpture; "Math" and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) 1120/1600	CTV; 30 <, Conservation and Restoration of Art Works.Art.;24, Graph. Design.; Composite Score 25<, Other Departments; 22	STV; At least A grade (80%+) from A-Level courses in 2 subjects, at least one of which is related to the programme Graph. Design, Photography, Stage Decor, Sculpture, Ceramics and Glass, Traditional Turkish Art., Conservation and Restoration of Art Works , Painting, ;a minimum of a B grade (70-79%) from at least one of the A-Level courses (A Level) in 3 subjects, provided that at least one of them is related to the programme	CTV, Conservation and Restoration of Art Works and Graph. Design. 16, Other Departments; 14	CTV; 2,3 >, Graph. Design; 2,5> (highest 1, lowest 6), Other Departments; 3	Conservation and Restoration of Art Works. 1-2,3 STV 1-2,3 Other Departments; 1-2	Conservation and Restoration of Art Works. 3,4, CTV 4 Other Departments; 4,2	CTV 35<, Conservation and Restoration of Art Works 30<, Graph. Design 32/45 (1 course should be related to the field applied for) Other Departments; 30	All Departments; Not accepted	CTV 440, Other Departments; 290	CTV, Art, Graphics, Stage Decor; Being awarded with gold, silver and bronze medals Other Departments; Not accepted
Faculty of Architecture	All Departments; A total score of 1300/1600 from the "Math" and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) tests, provided that the score from the "Math" (Mathematics) test is 680 at minimum	All Departments; 24	All Departments; At least one of the programmes referenced by at least 3 topics should be related A-level, A-grade (80%+)"	All Departments; 16	All Departments; 2	All Departments; 1-2	All Departments; 4,2	All Departments ; 33	All Departments; 650	All Departments; 440	Other Departments; Not accepted
Faculty of Science and Letters	Archaeology, Philosophy, Physics, Art History, History, Turkish Language and, Literature, Sociology ; "Math" and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) 1200/1600 Statistics; A total score of 1000/ 1600 from the "Math" and "and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) tests Mathematics; A total score of 1100/ 1600 from the "Math" and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) tests	Mathematics; At least 22 points in Mathematics (Math) and at least 22 points in ACT average result Other Departments; 24	Mathematics; A (80%+) in Mathematics (Math) and at least B grade (70-79%) in the other two fields Other Departments; A grade in at least 3 subjects, at least one of which should be related to the applied programme (80%+)	Mathematics; 12 Other Departments; 16	Mathematics; between 1-3 points Other Departments; 2	Mathematics; between 1-3 points Other Departments; 1-2	Mathematics; 3,4 All Departments; 4,2	All Departments;30	Mathematics; 500 points Other Departments; Not accepted.	All Departments; 350	Mathematics: Being awarded with gold, silver or bronze medals within the last 3 years at the international science olympiads that TÜBİTAK has recognized and participated in Other Departments; Not accepted
Istanbul State Conservatory	Mathematics; A total score of 1100/ 1600 from the "Math" and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) tests Modera Dance and Ballet; 800/1600 Drama; 1250/1600 Opera; 550/1600 Music Departments; 800/1600 Musicology; 1000/1600	22	All Departments: At least a B grade in 3 subjects (70-79%), at least a C grade in 2 subjects (60-69%), provided that at least one of them is related to the programme	14	3	1-3	3,4	28	Minimum 200 points	290	Not accepted

School of Conservation and Restoration of Cultural Property	"Math" and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) 1200/1600, provided that at the score for the Maths test is 700 at minimum	24	A-level in 3 subjects, at least one of which should be related to the applied programme, at least an A grade (80%+)	16	3	1-3	3,4	30<	Are not accepted	440	Not accepted
Vocational School of Higher Education	All Departments; At least 1100/1600 out of the total of the "Math" and "Evidence-Based Reading, Writing and Language" (Evidence-Based Reading, Writing and Language) Tests, provided that the minimum score for the Math test is 600	22	A-level in 3 subjects, at least one of which should be related to the applied programme, at least an A grade (80%+)	12	3	1-3	3,4	28	At least 400 points out of 700 points, provided that the applicant is in the relevant field of the programme (Specialty Group)	350	Not accepted

Mimar Sinan Fine Arts University International Exam Standard Score Conversions

usp = International Exam Score Obtained by the Candidate Student

edp = Lowest Possible Score in the Exam Taken by the Candidate Student

eyp = Highest Possible Score in the Exam Taken by the Candidate Student

sp = Standard Exam Score (The Score to be Considered for Evaluation)

The standard score (sp) is calculated as follows

$$p = 50.(usp - edp)$$

$$(eyp - edp) + 50$$

Note: For the calculation of the candidate student's standard score, it is necessary that the candidate student has received the minimum score accepted by the university in the exam they have entered.